

Approved Minutes of the
Ray Township Public Library
Board Meeting
August 19th, 2024
Held at the Ray Township Public Library

Ray Township Public Library Treasurer called the meeting to order at 6:36 p.m. at the Ray Township Public Library.

PRESENT: **Jim Jerse, Treasurer**
 Tammy Boettcher, Member
 Marla Stabile, Member
 Christy DeMeulenaere, Director
 Elli Minert, Secretary

ABSENT WITH NOTICE: **Wayne Conner, Vice-Chairperson**
 Theresa Goike, Chairperson

ALSO PRESENT: **Mary Barnes, Sarah Sears**

APPROVAL OF AGENDA

The Agenda was approved as presented

APPROVAL OF THE JULY 22nd, 2024 MINUTES

The minutes were approved as distributed.

TREASURER'S REPORT

DeMeulenaere stated that the OnPay invoice was not added to the bills list. The total of the bills being paid is \$9,040.08, not the \$8,934.08 listed on the cover page. Jerse stated that the Bills List looked in line.

APPROVAL OF THE JULY 15th, 2024 BILLS LIST

MOTION by Minert supported by Boettcher to approve the July 15th, 2024 Bills List and cover letter as presented for a total of \$11,079.20.

AYES: **ALL**
NAYES: **NONE**
ABSENT: **Wayne Conner, Vice-Chairperson**
 Theresa Goike, Chairperson
MOTION: **Carried.**

BUDGET TO ACTUAL

DeMeulenaere will follow up with the Township Accountant to make sure that the State Aid to Library gets transferred to the Libraries account.
The Treasurer's Report will be filed for Audit.

DIRECTOR'S REPORT

DeMeulenaere reviewed the monthly report with the Board.

- Penal Fines were received
- New items for the kids to check out for the park
- EAP Update
- Update on the Storywalk.... The poles need to be moved; they were not put in the correct places. DeMeulenaere will follow up with the Township.
- AED yearly check-up fee

Friends of the Ray Township Library and Historical Society

DeMeulenaere stated the group is working on the 2025 Calendar. The archives are being digitized and the group is still fundraising for Procter Cemetery.

Committees

Policies - Did not meet

Personnel: Jerse is working on the Director review.

Budget -Did meet and will discuss new business.

UNFINISHED BUSINESS

N/A

NEW BUSINESS

2024-2025 Budget Amendments

Jerse stated the group met and the Library received a \$2,000.00 grant from the American Heart Association. The proposed changes are as follows

Dedicated grants from \$1,000.00 to \$2,000.00 #271-000-589.003

Dues meetings and seminars from \$1,000.00 to \$1,200.00 #271-248-728.000

Programs and Field Trips from \$8,000.00 to \$8,800.00 #271-790-883.000

APPROVAL OF THE 2024-2025 Budget Amendments

MOTION by Minert supported by Stabile to approve the budget amendments as presented.

| | |
|----------------|----------------------------------------------------------------------------|
| AYES: | ALL |
| NAYES: | NONE |
| ABSENT: | Wayne Conner, Vice-Chairperson Theresa Goike, Chairperson |
| MOTION: | Carried. |

Items for September

PUBLIC COMMENTS/CORRESPONDENCE:

Mary Barnes asked if it was possible to place a book in the storywalk even though it has not been completed as well if the Township is worried about ADA compliance. DeMeulenaere stated that she would follow up with the Township.

ADJOURNMENT

No further business the meeting was adjourned.

Respectfully submitted by:

Theresa Goike, Chairperson

Christy DeMeulenaere, Director

Approved by:

Elli Minert, Secretary